

**REAL ESTATE APPRAISERS APPLICATION ADVISORY COMMITTEE
VIRTUAL MEETING MINUTES
JUNE 28, 2013**

PRESENT: Gary Gruenisen, Frank Hopp, Tom Kneesel, Lawrence Nicholson, Ursula Volk

EXCUSED: David Wagner

STAFF: Tom Ryan, Executive Director; Karen Rude-Evans, Bureau Assistant

CALL TO ORDER

Lawrence Nicholson, Chair, called the meeting to order at 10:01 a.m.

ADOPTION OF AGENDA

Amendments:

- Item K (closed) – Review and Consideration of Appraisal Experience and Appraisal Reports, add:
 - 1) Smith, Taylor
 - 2) Tetzner, Jerrod
 - 3) Wright, Steven
 - 4) Olson, Frank
 - 5) Meyer, Colleen
 - 6) Penn, Anthony
 - 7) Heindl, Jeffrey
 - 8) Vossberg, Michael

MOTION: Ursula Volk moved, seconded by Frank Hopp, to adopt the agenda as amended. Motion carried unanimously.

CLOSED SESSION

Lawrence Nicholson, Chair, read the motion to convene to closed session.

MOTION: Gary Gruenisen moved, seconded by Thomas Kneesel, to convene to closed session to deliberate on cases following hearing (s.19.85(1)(a)),

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Stats.; to consider licensure or discipline (s. 19.85 (1)(b)), Stats.; to consider individual histories or disciplinary data (s. 19.85(1)(f)), Stats.; and to confer with legal counsel (s. 19.85(1)(g)), Stats. Roll call vote: Gary Gruenisen – yes; Frank Hopp-yes; Thomas Kneesel- yes; Lawrence Nicholson-yes; Ursula Volk-yes. Motion carried unanimously.

Open session recessed at 10:20 a.m.

RECONVENE TO OPEN SESSION

MOTION: Frank Hopp moved, seconded by Thomas Kneesel, to reconvene to open session. Motion carried unanimously.

Open session reconvened at 11:09 a.m.

VOTING ON ITEMS CONSIDERED/DELIBERATED IN CLOSED SESSION

REAFFIRM ALL MOTIONS MADE IN CLOSED SESSION

MOTION: Ursula Volk moved, seconded by Thomas Kneesel, to reaffirm all motions made in closed session. Motion carried unanimously.

APPLICATION REVIEWS

TAYLOR SMITH LICENSED

MOTION: Frank Hopp moved, seconded by Gary Gruenisen, to recommend approval of the appraisal reports and meeting compliance with USPAP requirements with coaching comments. Motion carried unanimously.

FRANK OLSON

MOTION: Frank Hopp moved, seconded by Ursula Volk, to recommend approval of the appraisal reports as meeting compliance with USPAP requirements. Motion carried unanimously.

**JERROD TETZNER
LICENSED**

MOTION: Gary Gruenisen moved, seconded by Frank Hopp, to recommend approval of the appraisal reports as meeting compliance with USPAP requirements. Motion carried unanimously.

**STEVEN WRIGHT
LICENSED APPRAISER**

MOTION: Gary Gruenisen moved, seconded by Frank Hopp, to recommend approval of the appraisal reports as meeting compliance with USPAP requirements. Motion carried unanimously.

MICHAEL VOSSBERG

MOTION: Thomas Kneesel moved, seconded by Ursula Volk, to recommend approval of the appraisal reports as in compliance with USPAP requirements. Motion carried unanimously.

**JEFFREY HEINDL
LICENSED APPRAISER**

MOTION: Ursula Volk moved, seconded by Gary Gruenisen, to recommend approval of the appraisal reports as in compliance with USPAP requirements. Motion carried unanimously.

COLLEEN MEYER

MOTION: Ursula Volk moved, seconded by Gary Gruenisen, to recommend approval of the appraisal reports as in compliance with USPAP requirements with coaching comments. Motion carried unanimously.

ANTHONY PENN

MOTION: Ursula Volk moved, seconded by Frank Hopp to recommend approval of the appraisal reports as being in compliance with USPAP requirements with coaching comments. Motion carried unanimously.

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ADJOURNMENT

MOTION: Gary Gruenisen moved, seconded by Thomas Kneesel, to adjourn the meeting. Motion carried unanimously.

The meeting adjourned at 11:10 a.m.